

CONTRACT APPROVAL FORM

(Contract Management Use only)

CONTRACT TRACKING NO.
CM2673-A2

CONTRACTOR INFORMATION

Name: Halff Associates, Inc. (formerly Genesis Halff)

Address: 6621 Southpoint Drive North, Suite 300 Jacksonville FL 32097
City State Zip

Contractor's Administrator Name: Samantha Kowalewski Title: Project Manager

Tel#: (904) 730-9360 Fax: _____ Email: sKowalewski@Halff.com

CONTRACT INFORMATION

Contract Name: Professional Arborist Services Contract Value: NTE \$9,300.00

Brief Description: 2nd Amendment/Increase of NTE \$12,000 for the additional one (1) year of services incorporated in the 1st amendment. Review tree protection plans, review proposed mitigation plans/techniques, verify species/health and on occasion, provide expert testimony.

Contract Dates : From: 4/11/19 to: 4/10/21 Status: ___ New ___ Renew Amend# ___ WA/Task Order


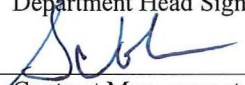

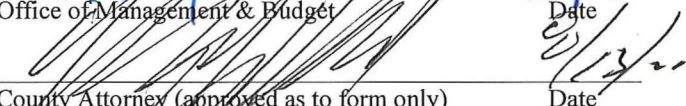
How Procured: ___ Sole Source ___ Single Source ___ ITB ___ RFP ___ RFQ ___ Coop. Other Professional Services

If Processing an Amendment:

Contract #: CM2673 Increase Amount of Existing Contract: NTE \$12,000.00

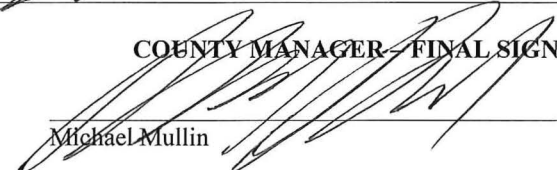
New Contract Dates: _____ to _____ TOTAL OR AMENDMENT AMOUNT: NTE \$21,300.00

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

- | | | | | |
|----|---|----------------|-------|-----------------------------------|
| 1. |  | _____ | _____ | Planning and Economic Opportunity |
| | Department Head Signature | Date | | Submitting Department |
| 2. |  | <u>7/22/20</u> | _____ | 04247515-531025 |
| | Contract Management | Date | | Funding Source/Acct # |
| 3. |  | <u>7/22/20</u> | _____ | |
| | Office of Management & Budget | Date | | |
| 4. |  | <u>7/22/20</u> | _____ | |
| | County Attorney (approved as to form only) | Date | | |

Comments: _____

COUNTY MANAGER - FINAL SIGNATURE APPROVAL


Michael Mullin

7/22/20
Date

RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

- Original: Clerk's Services; Contractor (original or certified copy)
- Copy: Department
- Office of Management & Budget
- Contract Management
- Clerk Finance

SECOND AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL SERVICES

THIS Amendment made and entered into this _____ day of _____, 2020 by and between **Nassau County Board of County Commissioners**, hereinafter referred to as "County," and **HALFF ASSOCIATES, INC.**, whose principal address is 6621 Southpoint Drive, North, Suite 300 Jacksonville, FL 32216.

WHEREAS, on April 11, 2019, the County entered into an Agreement with Genesis Halff, Contract No. CM2673, to provide professional services to the Nassau County Planning & Economic Opportunity Department; and

WHEREAS, on December 18, 2019 the County was notified of the merger of Genesis Halff into its parent company Halff Associates, Inc. and incorporated this name change by amendment; and

WHEREAS, the Agreement provided for an initial term beginning on the date of its execution and ending on April 10, 2020 with the option to extend the performance period for one (1) year increments upon mutual agreement between both parties; and

WHEREAS, the parties extended the Agreement for an additional one (1) year beginning April 11, 2020 and ending April 10, 2021; and

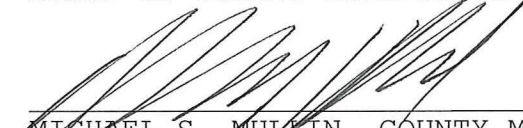
WHEREAS, the parties desire to increase the NTE (Not to Exceed) amount for the additional one (1) year of Professional Arborist Services in the amount of \$12,000.00 for a total NTE amount \$21,300.00.

NOW, THEREFORE, FOR AND IN CONSIDERATION of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. Increase the amount by \$12,000.00 for a total NTE amount of \$21,300.00 for Professional Arborist Services.

2. All other provisions of the original Agreement not in conflict with this Amendment shall remain in full force and effect.

**NASSAU COUNTY, FLORIDA
BOARD OF COUNTY COMMISSIONERS**



MICHAEL S. MULLIN, COUNTY MANAGER
Its: Designee

7/13/20

Date

Halff Associates, Inc.



By: Bruce T. Kaschyk

Its: Senior Vice President

Date: 7/21/2020
